***Curriculum Vitae***

***Of***

# YOUR NAME.

***E-mail: admin@itmona.com***

Contact No: 017\*\*\*\*\*\*\*\*\*\*.

**Educational Qualification:**

**Bachelor of Arts (B.A) in English**

University : National University

Institute : Itmona Govt. College, Sylhet.

Result : 3.50 out of 4.

Year : 2013-14

Duration : 4 Years

**Higher Secondary Certificate (HSC)**

Institute : Itmona Govt. College, Sylhet.

Group : Humanities.

Result/GPA : GPA-5 Out of 5

Passing Year : 2013

Board : Sylhet.

**Secondary School Certificate (SSC)**

Institute : Itmona High School..

Group : Humanities.

Result/GPA : GPA-5 Out of 5

Passing Year : 2011

Board : Sylhet.

**Personal Quality:**

Good team player, Believe in self-dignity, Well communication skill, Enthusiastic, Sincere and Egger to learn.

**Computer Literacy:**

Operating Systems : Windows 98/2000/XP/7/8.1

Software Application : MS Word, Excel, PowerPoint, Hardware

 Troubleshooting & Graphics Design.

Internet Access Capability : Browsing, E-mail Checking, Chatting.

**Language proficiency:**

English : Fluent in speaking and writing.

Bengali : Mother tongue.

**Hobbies:**

Traveling, Reading, Playing Cricket, Football etc.

**Biography:**

Name : Your Name Here

Father’s Name : \*\*\*\*\*\*\*\*\*\*\*

Mother’s Name : \*\*\*\*\*\*\*\*\*\*\*

Date of Birth : 07.05.1995

Nationality : Bangladeshi By Birth

Mailing Address : Vill: ………, P.O: ……, P.S: ……….

Dist: …………...

Permanent Address : Vill: ………, P.O: ……, P.S: ……….

Dist: …………...

Religion : Hindu.

Marital Status : Unmarried

**Reference:**

**1. MR. Itmona**

Lecturer

of the Department of English.

Itmona Govt.College, Sylhet.

Mobile:- 017\*\*\*\*\*\*\*\*\*\*\*\*\*.

**2.Professors itmona**

ID No- 044555

Principal

Itmona Govt.College, Sylhet..

E-mail- admin@itmona.com

Mobile:- 017\*\*\*\*\*\*\*\*\*\*\*\*

I hereby assure you that all the information supplied in this curriculum vitae is true, and if any inconsistency found then you have right to reject it.

Signature